

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

APPROVED MINUTES

June 17, 2024

PRESENT

Harriet Seigel
Michael Burger
Surendar Jeyadev
Joan Swanekamp
Kristen Totleben
Cindy Stuart
Nate Salzman
Jennifer Ries-Taggart

NOT PRESENT

Ms. Seigel, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

There were no Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of May 20, 2024, were distributed for review and approval. Ms. Totleben **MOVED** and Mr. Burger **SECONDED THE MOTION** to approve the Minutes of May 20, 2024. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation to Approve BML Small Group Study Room Policy Revisions was submitted for approval. Mr. Burger **MOVED** and Mr. Jeyadev **SECONDED THE MOTION** to approve the revisions to the BML Small Group Study Room Policy. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The Recommendation for Reinvestment of Certificate of Deposit (CD) was submitted for approval. It was recommended the Executive Director be given authorization to reinvest the funds in a 15-month CD at Canandaigua National Bank that will earn **4.25%** interest. Ms. Swanekamp **MOVED** and Mr. Jeyadev **SECONDED THE MOTION** to authorize the Executive Director to reinvest CD funding as proposed. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for June 2024 was submitted for approval in the amount of \$18,520.32. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for June 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for June 2024 was submitted for approval in the amount of \$1,001.64. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for June 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Swanekamp MOVED and Ms. Totleben SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Rose Muir

DATES TO REMEMBER:

July Board Meeting

July 15, 2024, at 4:30 PM
Founders' Room