

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**
Held as Zoom Conference Call

APPROVED MINUTES
June 15, 2020

PRESENT

Linda Rapkin
Ruth Scott
Andrea Koch
Harriet Seigel
Joan Swanekamp

Jason DiPonzio
Hinda Miller
Jennifer Ries-Taggart

NOT PRESENT

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Ms. Rapkin discussed Board member Andrea Koch's upcoming move out of Brighton and the need to find a new Board member.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of May 18, 2020, were distributed for review and approval. Ms. Seigel **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Minutes of May 18, 2020. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation to Endorse 2021 Document of Understanding and Cost Share between MCLS and its Member Libraries was submitted for approval. Ms. Swanekamp **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Recommendation to Endorse 2021 Document of Understanding and Cost Share between MCLS and its Member Libraries. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for June 2020 was submitted for approval in the amount of \$34,671.17. There are no Gift Fund Bills for June 2020. Ms. Seigel **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the List of Bills for June 2020. **THE MOTION WAS CARRIED UNANIMOUSLY.**

V. OTHER BUSINESS

To thank the limited staff who returned to work on a limited basis, the Board agreed to approve funding for Hawaiian-style shaved ice, as provided by Kona Ice. Kona Ice, a mobile food cart vendor, will travel to the Brighton Memorial Library. The anticipated cost is about \$100 for 25 staff members, with the funds to be taken out of the Gift Fund.

There being no further business, Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

July Board Meeting

July 20, 2020, at 4:30 PM
Via Zoom call