

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
September 16, 2024**

**PRESENT**

Harriet Seigel  
Surendar Jeyadev  
Nate Salzman  
Cindy Stuart  
Joan Swanekamp  
Kristen Totleben  
Jennifer Ries-Taggart

**NOT PRESENT**

Michael Burger

Ms. Seigel, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Ries-Taggart informed the Board of the shortage of staff in the Business Office, as well as the difficulty in filling the vacant Office Clerk IV position. Discussion further ensued regarding the BML dress code.

Having no further Matters of the President, Ms. Seigel moved to the Approval of the Minutes

**II. APPROVAL OF MINUTES**

The Minutes of August 21, 2024 were distributed for review and approval. Ms. Totleben MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the Minutes of August 21, 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

**III. APPROVAL OF BILLS**

The List of Bills for September 2024 was submitted for approval in the amount of \$23,548.02. Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the List of Bills for September 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for September 2024 was submitted for approval in the amount of \$921.71. Ms. Totleben MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for September 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

**IV. OTHER BUSINESS**

There being no further business, Ms. Totleben MOVED and Ms. Swanekamp SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted, Jennifer Ries-Taggart, Executive Director

**DATES TO REMEMBER:**

September Board meeting:

September 16, 2024