

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**DRAFT MINUTES
May 20, 2024**

PRESENT

Harriet Seigel
Michael Burger
Surendar Jeyadev
Kristen Totleben
Jennifer Ries-Taggart

NOT PRESENT

Joan Swanekamp
Cindy Stuart
Nate Salzman

Ms. Seigel, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Friends of BML member, Ann Fox, provided a presentation on the FBML book sales.

On behalf of the Board, Ms. Seigel thanked Jennifer Ries-Taggart and the Annual Dinner planning committee for the 2024 Annual Dinner. Everything was perfect.

Having no further Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of April 15, 2024, were distributed for review and approval. Ms. Totleben **MOVED** and Mr. Jeyadev **SECONDED THE MOTION** to approve the Minutes of April 15, 2024. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation to Approve 2025-2027 Capital Improvement Plan (CIP) was submitted for approval. Mr. Burger **MOVED** and Ms. Totleben **SECONDED THE MOTION** to approve the submission of the 2025-2027 Capital Improvement Plan to the Town of Brighton. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The Recommendation to accept a \$5,000 donation from a donor in memory of his wife was submitted for approval. Mr. Jeyadev **MOVED** and Mr. Burger **SECONDED THE MOTION** to accept the donation and deposit it into the Gift Fund. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The Recommendation to Approve BML Small Group Study Room Policy was submitted for approval. After discussions, the Board provided recommendations for changes and to review the Policy at the June 17, 2024 meeting.

There being no further Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for May 2024 was submitted for approval in the amount of \$28,171.41. Mr. Jeyadev MOVED and Ms. Totleben SECONDED THE MOTION to approve the List of Bills for May 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for May 2024 was submitted for approval in the amount of \$2,529.27. Mr. Jeyadev MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Gift Fund Bills for May 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Totleben MOVED and Mr. Jeyadev SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Rose Muir

DATES TO REMEMBER:

June Board Meeting

June 17, 2024, at 4:30 PM
Founders' Room